

Community Justice: Work with Offending Behaviour

Level 3

Awarded by **The Scottish Qualifications Authority**

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Group award number: G461 23

Standards

This SVQ is based on standards developed by the Community Justice NTO. The Community Justice NTO represent a wide variety of people working in a broad range of occupations within the national health, personal and social services, criminal justice, special needs, and housing and community work sector.

The standards for this SVQ can be obtained by clicking on the individual units listed below.

Structure of the SVQ

The way the SVQ is made up is shown below. The unit title appears in bold and the elements that make up each unit are listed under the unit title.

** The first code (6 digits) indicates the SQA unit code. The code in brackets indicates the National Occupational Standards unit code.*

Mandatory units

Candidates must complete all of these units (5)

B7Y3 04 (D301)

Help Individuals Address their Offending Behaviour

- 1 Help individuals to understand their offending behaviour and associated risks
- 2 Help individuals to change their behaviour positively

AT4L 04 E408)

Support Individuals Experiencing Difficulties

- 1 Identify factors contributing to individuals' difficulties
- 2 Assist individuals experiencing difficulties

B7Y5 04 (D14/E203)

Contribute to the Prevention and Management of Abusive and Aggressive Behaviour

- 1 Contribute to preventing abusive and aggressive behaviour
- 2 Deal with incidents of abusive and aggressive behaviour
- 3 Contribute to reviewing incidents of abusive and aggressive behaviour

B7Y6 04 (F403)**Develop and Sustain Effective Working Relationships with Staff in Other Agencies**

- 1 Develop effective working relationships with staff in other agencies
- 2 Sustain effective working relationships with staff in other agencies

D1JE 04 (02/F102)**Promote People's Equality, Diversity and Rights**

- 1 Promote people's rights and responsibilities
- 2 Promote equality and diversity of people
- 3 Promote people's right to the confidentiality of information

Optional units

Candidates must also complete 5 of the following units, in addition to the mandatory units:

D8NJ 04 (A202)**Contribute to the Development, Implementation and Evaluation of Strategies and Policies for Recruiting and Managing Volunteers**

- 1 Develop, implement and evaluate strategies and policies for recruiting and managing volunteers
- 2 Contribute to the selection of personnel for activities
- 3 Lead the work of teams and individuals to achieve their objectives
- 4 Manage the performance of teams and individuals

B6G8 04 (A205)**Lead the Work of Teams and Individuals to Achieve Their Objectives**

- 1 Plan the work of teams and individuals
- 2 Assess the work of teams and individuals
- 3 Provide feedback to teams and individuals on their work

D1HW 04 (MC1BI/A211)**Support the Efficient Use of Resources**

- 1 Make recommendations for the use of resources
- 2 Contribute to the control of resources

B77D 04 (A212)**Maintain Activities to Meet Requirements**

- 1 Maintain work activities to meet requirements
- 2 Maintain healthy, safe and productive working conditions
- 3 Make recommendations for improvements to work activities

B7YK 04 (A402)**Contribute to the Development and Promotion of the Agency and its Services**

- 1 Contribute to identifying the potential for agency development
- 2 Present information and ideas to contribute to agency development
- 3 Promote agency services

D8NK 04 (B106)**Enable Individuals and Families to Address Factors which Affect their Safety, well-being and Social Inclusion**

- 1 Enable individuals and families to identify factors which affect their safety, well-being and social inclusion
- 2 Enable individuals and families to identify options for improving their safety, well-being and social inclusion
- 3 Enable individuals and families to put their informed choices into action
- 4 Review with individuals and families the effectiveness of addressing factors which affect their safety, well being and social inclusion

D8NL 04 (B107)

Promote the Needs and Rights of Individuals and Groups in the Community

- 1 Promote the rights of individuals and groups in the community
- 2 Help individuals to represent their own interests

D8NM 04 (C205)

Establish and Maintain Contact with Victims, Survivors and Witnesses of Crime and Anti-Social Behaviour Which Acknowledges the Effects of their Experience

- 1 Establish contact with victims, survivors and witnesses of crime and anti-social behaviour in a manner which acknowledges the effects of their experience
- 2 Maintain contact with victims, survivors and witnesses in a manner which acknowledges the effects of their experience

D7DW 04 (D101)

Assist in the Assessment of Individuals' Offending Behaviour and in Planning Provision

- 1 Assist in the assessment of individuals' offending behaviour and associated risks
- 2 Assist in planning provision

B7Y9 04 (C04/D201)

Assist in the Supervision, Enforcement and Review of Sentences Served in the Community

- 1 Assist in supervising individuals serving sentences in the community
- 2 Assist in enforcing court orders and statutory licences
- 3 Assist in monitoring and reviewing the progress of individuals serving sentences in the community

B7YA 04 (D303)

Prepare, Implement and Evaluate Group Activities

- 1 Plan and prepare agreed group activities
- 2 Prepare and support individuals during group activities
- 3 Evaluate agreed group activities with other members of the team

D8ND 04 (D306)

Reinforce Positive Behavioural Goals During Relationships with Individuals

- 1 Establish working relationships with individuals which reinforce positive behavioural goals
- 2 Develop and sustain working relationships with individuals which reinforce positive behavioural goals

D8NF 04 (D308)

Deliver Externally-Validated Evidence-Based Programmes Designed to Reduce the Likelihood of Reoffending by Offenders Who Pose a Medium to Low Risk of Harm

- 1 Prepare for externally-validated evidence based programmes designed to reduce the likelihood of reoffending by offenders who pose a medium to low risk of harm
- 2 Implement externally-validated evidence-based programmes designed to reduce the likelihood of reoffending by offenders who pose a medium to low risk of harm
- 3 Contribute to the monitoring and evaluation of externally-validated evidence-based programmes designed to reduce the likelihood of reoffending by offenders who pose a medium to low risk of harm

D8NR 04 (D310)

Assist in the Delivery of Externally-Validated Evidence-Based Complex Programmes Designed to Reduce the Likelihood of Reoffending by Offenders Who Pose a Significant Risk of Harm

- 1 Assist in the preparation for externally-validated evidence-based complex programmes designed to reduce the likelihood of reoffending by offenders who pose a significant risk of harm
- 2 Assist in the implementation of externally-validated evidence based complex programmes designed to reduce the likelihood of reoffending by offenders who pose a significant risk of harm
- 3 Assist in the evaluation of externally-validated evidence-based complex programmes designed to reduce the likelihood of reoffending by offenders who pose a significant risk of harm

D8NT 04 (D401)

Promote Employment, Training and Education Opportunities for Those Who Have Offended or Who are Likely to Offend

- 1 Raise stakeholders' awareness of the value of employment, training and education in reducing offending behaviour
- 2 Negotiate and agree with stakeholders the opportunities they are willing to offer to those who have offended or are likely to offend

D8NV 04 (D402)

Enable Individuals Who Have Offended or Who are Likely to Offend to Maximise their Employment Opportunities

- 1 Assist individuals to identify potentially suitable employment
- 2 Assist individuals to plan action to maximise their employment opportunities

D8NW 04 (D403)

Negotiate with Employers and Support them in Offering Opportunities to Individuals Who Have Offended or Who Are Likely to Offend

- 1 Negotiate with employers and agree placements for individuals who have offended or are likely to offend
- 2 Support employers in their work with individuals who have offended or are likely to offend

B7YP 04 (E103)

Contribute to Planning and Reviewing Integrated Housing and Support

- 1 Draw together options for housing and support
- 2 Work with individuals to identify housing and support
- 3 Set up systems for regular review of housing and support
- 4 Review effectiveness and suitability of housing and support with individuals

B6V3 04 (Z1/E201)

Contribute to the Protection of Individuals from Abuse

- 1 Contribute to minimising the occurrence of abuse
- 2 Minimise the effects of abusive behaviour
- 3 Contribute to monitoring individuals who are at risk from abuse

AK8J 04 (C15/E202)

Contribute to the Protection of Children from Abuse

- 1 Identify signs and symptoms of possible abuse
- 2 Respond to a child's disclosure of abuse

B6WB 04 (Y2/E301)

Enable Individuals to Find Out About and Use Services and Facilities

- 1 Enable individuals to find out about services and facilities
- 2 Enable individuals to use services and facilities

B7YC 04 (E303)

Support Individuals with Difficult or Potentially Difficult Relationships

- 1 Support individuals in their decisions regarding relationships
- 2 Support individuals in maintaining and evaluating contact in difficult or potentially difficult relationships

B6VN 04 (W8/E305)

Enable Individuals to Maintain Contacts in Potentially Isolating Situations

- 1 Support individuals in maintaining social contacts
- 2 Obtain specific information and literature for individuals

B6XB 04 (Y5/E306)

Assist Individuals to Move from a Supportive to a More Independent Living Environment

- 1 Enable individuals to plan for their new environment
- 2 Support individuals in living in an environment which requires a greater degree of independence

D8NX 04 (E310)

Contribute to Establishing and Running Mutual Support Networks

- 1 Assist individuals to evaluate and contact support networks
- 2 Enable support networks to develop their effectiveness

AS80 04 (P4/E311)

Support Parents in Developing their Parenting Skills

- 1 Promote parents' self confidence in the parenting role
- 2 Encourage parents to relate positively to their children
- 3 Inform and advise parents about aspects of child care and development
- 4 Help parents to develop their patterns of caring for their children
- 5 Support parents in their use of community support systems

D8NY 04 (E312)

Support Individuals' Involvement in the Management of Housing and Support

- 1 Support the development of networks
- 2 Provide advice, information and resources to enable involvement in management
- 3 Make day to day management processes accessible to individuals

D8P0 04 (E314)

Organise Provision of Housing for Individuals

- 1 Develop and maintain administrative systems for providing housing
- 2 Obtain and evaluate information to aid decision making for the provision of housing
- 3 Offer housing to selected individuals
- 4 Plan and arrange for empty properties to be prepared for individual occupation
- 5 Give support to individuals obtaining or changing housing
- 6 Evaluate the processes of providing housing

D8P1 04 (E403)

Prepare and Provide Agreed Individual Development Activities for Individuals

- 1 Contribute to the assessment of individuals' abilities and needs
- 2 Plan and prepare agreed development activities for individuals
- 3 Support individuals in individualised development activities
- 4 Evaluate agreed development activities with other members of the team

B6XA 04 (Y4/E405)

Support Individuals in Undertaking Health Care

- 1 Support individuals in undertaking procedures, treatments and dressings
- 2 Support individuals in obtaining specimens and taking physical measurements
- 3 Support individuals to administer their own medication

B7YD 04 (E406)

Support Individuals Who are Substance Users

- 1 Ensure individuals to adopt safe practices associated with substance use

- 2 Support individuals when they have used substances
- 3 Support individuals in reducing substance use

B6W9 04 (Y3/E411)

Enable Individuals to Administer their Financial Affairs

- 1 Enable individuals to make payments
- 2 Enable individuals to claim benefits and allowances
- 3 Enable individuals to collect benefits and allowances

B6SW 04 (CL2/F202)

Promote Communication with Individuals where there are Communication Differences

- 1 Determine the nature and scope of communication differences
- 2 Contribute to effective communication where there are communication differences

B6WM 04 (NC10/F206)

Contribute to Developing and Maintaining Cultures and Strategies in Which People are Respected and Valued as Individuals

- 1 Contribute to the development of a culture in which people are respected and valued as individuals
- 2 Develop and implement strategies which promote the value of people as individuals
- 3 Contribute to minimising the adverse impact of individuals' behaviour on others

B6SA 04 (CU9/F306)

Contribute to the Development and Effectiveness of Work Teams

- 1 Contribute to effective team practice
- 2 Contribute to the development of others in the work team
- 4 Develop oneself in own work role

B7YB 04 (F312)

Support and Advise Individual Learners

- 1 Provide guidance to help individual learners plan their learning
- 2 Agree the roles and resources required to support the achievement of individual learning objectives
- 3 Advise and support individual learners in managing their own learning

D1R1 04 (C25/F313)

Facilitate Individual Learning through Coaching

- 1 Coaching individual learners
- 2 Assist individual learners to apply their learning

D8P2 04 (F314)

Facilitate Individual Learning and Development through Mentoring

- 1 Identify the learning and development needs of individuals
- 2 Plan with individuals how learning and development needs will be addressed through mentoring
- 3 Mentor individuals to achieve identified outcomes
- 4 Review the effectiveness of mentoring with individuals

D1L4 04 (F316)

Facilitate Learning through Demonstration and Instruction

- 1 Demonstrate skills and methods to learners
- 2 Instruct learners

B08P 04 (F317)

Monitor and Review Progress with Learners

- 1 Collect information on learners' progress
- 2 Conduct formative assessments with learners

- 3 Review progress with learners

B7YG 04 (F405)**Assist in the Transfer of Individuals Between Agencies and Services**

- 1 Support individuals as they prepare for transfer
- 2 Make agency preparations for individuals' transfer
- 3 Supervise individuals during transfer

B7YH 04 (F406)**Provide and Obtain Information at Courts and Formal Hearings**

- 1 Provide and obtain written information at courts and formal hearings
- 2 Make oral contributions to courts and formal hearings

D8P3 04 (F408)**Represent One's Own Agency at Other Agencies' Meetings**

- 1 Obtain information from other agencies' meetings
- 2 Make contributions to other agencies' Meetings

There may be publications available to support this SVQ. For more information, please contact:

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